

**SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT**

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Issued By: Joseph Ramon  
BID NO.: 17-4068

Date Issued: March 14, 2017

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**FORMAL INVITATION FOR BIDS  
ANNUAL CONTRACT FOR OIL ANALYSIS  
ADDENDUM 3**

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Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5<sup>th</sup> Floor, San Antonio, TX 78212 will be received until **3:00 p.m. March 27, 2017** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids  
Terms and Conditions of Invitation for Bids

Specifications and General Requirements  
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: \_\_\_\_\_ Firm Name: \_\_\_\_\_  
(Please Print or Type)

Address: \_\_\_\_\_

Signature of Person Authorized to Sign Bid \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Please complete the following:

Prompt Payment Discount: \_\_\_\_\_% \_\_\_\_\_days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority  Hispanic  African-American  Other Minority (specify) \_\_\_\_\_

Female Owned  Handicapped Owned  Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status:  Partnership  Corporation  Sole Proprietorship  Other (specify) \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

**To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.**

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\*\*\*\*\* This **Addendum 3** is being issued to respond to question submitted on Bid 17-4068.

Question:

**1.** Was there any specific test methods (ASTM, CEC) needed for the oil analysis tests (paper chromatography, spectrographic metal analysis, neutralization number, Karl Fischer Water titration, viscosity)?

Answer: **NO**

**2.** What test temperature is needed for the viscosity testing, 40C, 100 C, something else?

Answer: **40 C**

**3.** Will samples be shipped to us, or will the samples need to be picked up for testing?

Answer: **We will ship samples**

**4.** Are the 5 days to complete testing business days or calendar days?

Answer: **Five business days**

**5a.** On page 13 in the Formal Initiation for Bids under the Specifications section, it stated: “For the Oil Analysis will provide the following, vendor will test Electrical transformers located at Dos Rios, Leon Creek, Salado Creek, and Medio Creek WRC.” Can you provide more details as to what is needed for “test electrical transformers”, test procedures, types of transformers to be tested? Answer: **This contract will be utilized to test the lubricants from various types of electrical transformers and mechanical equipment. There is no testing of the actual equipment required.**

**5b.** Will testing on transformers be limited to the tests listed in the PRICE SCHEDULE and only on the transformer oil, and not the transformer itself?

Answer: **Yes**

**6.** Will SAWS be sampling oil from the transformers or is that expected of the vendor?

Answer: **Vendor will be taking samples.**

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**All other terms and conditions of the original bid remain unchanged.**

**IT IS NOT NECESSARY TO RETURN THIS ADDENDUM 3 AS PART OF YOUR BID SUBMISSION**